

**Agency Name**  
**Transit Policies and Procedures**

<b>Subject</b>	Parcels on Vehicles
<b>Section</b>	Customer Service
<b>Effective Date</b>	
<b>Approved By</b>	
<b>Approval Date</b>	

**Purpose**

Establish restrictions for parcels carried by passengers on transit vehicles.

**Definitions**

*Parcel:* An object, article, container, or quantity of something wrapped or packed up in a small package.

*Grocery Bag:* A small plastic bag received from a grocery store.

**Procedure**

Prepare written restrictions for passenger parcels on transit vehicles. Allow passengers to transport only small packages that will not impact other passengers. Limit passengers to a carry-on limit of five grocery bags or small packages weighing no more than 10 pounds each.

If the passenger has a Personal Care Attendant (PCA), that person should assist the passenger with their parcels. The Driver may assist passengers who do not have a PCA. All bags must be placed in the vehicle's storage area or out of the aisles. Heavy or bulky items such as furniture or bicycles should not be permitted.

**Responsibilities**

The Driver is responsible for enforcing the parcel limits.