

Agency Name
Transit Policies and Procedures

Subject	Disadvantaged Business Enterprise Policy Statement
Section	Agency Information
Effective Date	
Approved By	
Approval Date	

Purpose

Adopt a policy statement that defines how the transit agency allows DBE participation in its purchasing and programs as defined in the Code of Federal Regulations Title 49, Part 26.

Definitions

DBE (Disadvantaged Business Enterprise): A certified small business which is at least 51% owned by one or more individuals socially and economically disadvantaged. The management and daily business operations must be under the control of one or more of the socially and economically challenged individuals. African Americans, Hispanics, Native Americans, Asian-Pacific and Subcontinent Asian Americans, and women are presumed to be socially and economically disadvantaged. Other individuals can also qualify as socially and economically disadvantaged on a case-by-case basis.

Procedure

Develop a policy statement that explains how the transit agency will reduce barriers to DBE participation in contracts. The statement should follow the requirements in 49 CFR Part 26 and should be published on the agency's website.

If your transit organization is part of a larger organization, the DBE Policy may tie in with their policy.

Responsibilities

The Transit Director and the Governing Board are responsible for compliance with this policy.

Example

<https://www.dot.state.al.us/conweb/pdf/DBE/DBEPolicyStatement.pdf>