

Agency Name

Transit Policies and Procedures

Subject	Safety Plan
Section	Safety
Effective Date	
Approved By	
Approval Date	

Purpose

Develop a Public Transportation Agency Safety Plan (PTASP) that complies with the Federal Transit Administration's PTASP final rule (49 C.F.R. Part 673).

Procedure

Prepare a comprehensive safety plan for the Agency. The safety plan should proactively assess safety risks, correct safety problems, collect and analyze safety data, and measure safety performance. The plan should also contain a safety training program, safety performance targets, and a process and timeline for conducting an annual review and update of the plan.

The PTASP should include the following sections:

- Transit Agency Information
- Plan, Development, Approval, and Updates
- Safety Performance Targets
- Safety Management Policy
- Safety Risk Management
- Safety Assurance
- Safety Promotion

The Agency must self-certify their PTASP annually.

Responsibilities

The Transit Director is responsible for working with Agency leadership to create a PTASP.

Example

<https://www.transit.dot.gov/sites/fta.dot.gov/files/docs/regulations-and-programs/safety/public-transportation-agency-safety-program/117301/public-transportation-agency-safety-plan-template-bus-transit.pdf>